

**To:** Spelman, John[Spelman.John@epa.gov]; Ferguson, Ralph[Ferguson.Ralph@epa.gov]  
**From:** Milbeck, Regina  
**Sent:** Wed 8/19/2015 3:51:46 PM  
**Subject:** FW: Gold King Mine Response

Do not disseminate

Missy Milbeck, Comptroller

U.S. Environmental Protection Agency

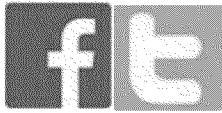
Region 6 - Dallas, TX

Phone: 214-665-6540

Cell: 214-789-2701

[milbeck.regina@epa.gov](mailto:milbeck.regina@epa.gov)

[Office of the Regional Comptroller](#)



**From:** Alexander, Jayna  
**Sent:** Wednesday, August 19, 2015 10:13 AM  
**To:** Milbeck, Regina  
**Subject:** FW: Gold King Mine Response  
**Importance:** High

FYI – Please do not forward. Thanks, J

**From:** Alexander, Jayna  
**Sent:** Wednesday, August 19, 2015 11:12 AM  
**To:** Reese, Michael; Anthony, Sherri  
**Cc:** Gray, Richard; Day, Richard; David, Derek; Gross, Heidi; Soward, Ruth-Alene; Ripley,

Laura

**Subject:** Gold King Mine Response

**Importance:** High

Michael and Sherri,

I received a copy of the guidance that was sent out by the EOC. It is my recommendation that additional instructions be sent out that can be given to timekeepers/PPL Coordinators/Funds Coordinators, who have been tasked to create account code favorites. Since this is a no cost recovery we are requesting employees input their time based on their FAN using the site project code established.

A couple of items to note

1. Timekeepers and Employees **DO NOT** have access to the Task Profile where the employee FAN allocation is broken out so they will not be able to set up accounts without assistance.
2. Funds Coordinators and PPL coordinators can provide this information
3. Employees will need to be given specific direction on the methodology for allocating their hours on a daily basis which will have to be provided by the Funds Coordinator and PPL Coordinator

Thanks, Jayna

Jayna Alexander Cimonetti

Business Support Staff

Office of the Chief Financial Officer

Environmental Protection Agency

202-564-4809

[Alexander.Jayna@epa.gov](mailto:Alexander.Jayna@epa.gov)